**Michael J. Zuberi**

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Summary of Qualifications

*Goal-oriented Controller with extensive track record in analysis of financial reports. Skillful and supportive leader of financial management teams.*

* Demonstrated capacity to provide comprehensive account management and forecasting.
* Experienced in cash management, budgeting and cost reductions.
* Adept at integrating technology to achieve objectives.
* Highly focused and results-oriented.
* Organized and well-liked manager.

Professional Experience

PlanTexCo Insurance Corporation – Dallas, Texas 2005 to Present

**Controller**

*Directed financial management functions, including financial forecasts, financial statements and general accounting functions.*

* Recommended and administered technology implementation that reduced operating expenses 25%.
* Restructured financial reporting processes for improved efficiency.
* Managed four staff accountants.
* Met incentive goals every quarter.

Ridgemont Research – Richardson, Texas 2002 to 2005

**Financial Analyst**

*Prepared monthly financial statements and account reconciliations. Worked with controller to ensure accuracy of financial information.*

* Saved the company more than $30,000 in the first year by identifying inaccurate payments.
* Carried out internal audits.
* Organized financial reporting processes.
* Named employee of the year in 2004.

Lonnco, Ltd – Plano, Texas 1998 to 2002

**Staff Accountant**

*Prepared financial statements and performed general ledger functions.*

* Increased productivity by implementing electronic reporting procedures.
* Demonstrated strong analytical and problem-solving skills.
* Worked with controller to carry out yearly internal audits.

Education

Bachelor of Science, Finance (1997)

Central Texas University – Fort Worth, Texas